

# Syresham Parish Council

Chairman: Mrs Dorothy Dunkley, 31 Wappenham Road, Syresham, Northants, NN13 5HQ  
Telephone: 01280 850626

Parish Clerk  
Mrs Samantha Hosking  
2 The Terrace, Biddlesden  
Brackley, NN13 5TR  
Tel: 01280 851178  
email: parishclerk@syresham.com

## AGENDA

Meeting of Syresham Parish Council to be held on **Wednesday 28<sup>th</sup> September 2022**,  
at 7.30pm in the Village Hall Meeting Room, Main Road, Syresham, NN13 5HE

1. Receive and approve apologies for absence.
2. Receive and approve for signature the minutes of the previous Parish Council meeting held on 31<sup>st</sup> August 2022.
3. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. **(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)**
4. Public Participation session. **(Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.)**
5. Receive report from Cllr Dermot Bambridge, Ward Councillor Silverstone Ward, WNC.
6. Quarterly planning update.
7. Planning Applications.
  - a) WNS/2022/1774/FUL Proposal: Demolition of existing garden room and study to the rear of the existing dwelling with replacement 2 storey extension. Location: Primrose Hill Farmhouse Primrose Hill Farm A43 Oxford Road Brackley Hatch NN13 5TX *Comments deadline: 30<sup>th</sup> September*
8. Matters arising.
  - a) Swingfield fencing S106 application update – Clerk
  - b) Whistley Wood parking
9. i) Approval of accounts for payment:

Payee	Amount	VAT	Cheque No	Power
PKF Littlejohn External audit	£360.00	£60.00	101743	LGA 1972 s111 (1)
DCK Payroll Solutions - Sept payroll fee	£12.00	£2.00	101744	LGA 1972 s111 (1)
Eon annual streetlight maintenance	£50.40	£8.40	101745	Parish Councils Act 1957 s3
Salaries (Month 6) incl. WFH allowance	£897.94	£0	101746	LGA 1972 s112 (2)
Eventbrite Grow Green Together Conference	£50.00	£0	<b>Debit Card</b>	LGA 1972 s111 (1)
NEST pension August salary contributions	£25.73	£0	<b>Direct Debit</b>	LGA 1972 s112 (2)
Texprep Climate Change Fair Flyers	£37.60	£0	<b>Debit Card</b>	LGA 1972 s111 (1)
Eurooffice printer inks	£66.27	£11.05	<b>Debit Card</b>	LGA 1972 s111 (1)
HMRC gov PAYE payment month 5	£19.52	£0	<b>Debit Card</b>	LGA 1972 s112 (2)
Petty Cash	£50.00	£0	<b>Debit Card</b>	LGA 1972 s111 (1)

**Receipts** Npower Business Solutions Credit £1.51  
Barclays Interest £9.21

ii) Bank Balances for approval

10. Correspondence
  - a) Brackley Round Table 2022 Santa Collections invitation.
  - b) Complaint from resident regarding tractor training on Abbey Road and Main Road.
11. Parish Council vacancy - consider appointment of candidate.
12. Receive external auditor AGAR report for financial year 2021-2022.
13. Consider option to opt-out of the SAAA central external auditor appointment arrangements.
14. Allocation of NACRE Village of the Year prize money – Cllr Munsey
15. Receive quote for additional dog waste bin on Sports Field.
16. Further consider requests for TPO's on trees in Syresham.
17. Consider new Swingfield sign details and gate delay catch system.
18. Receive Swingfield inspection report for September – Cllrs Green and Munsey
19. Consider options for Remembrance Day wreath.
20. Receive update on appointment of Syresham Footpath Wardens – Clerk
21. Approve annual electricity payments for Crowfield and Syresham defibrillators.
22. Consider actions to improve High Street pavement – Cllr Munsey
23. Discuss A43 closures and increased overnight traffic through Syresham – Cllr MacIver
24. Consider action to prevent lorries using Malt Lane again – Cllr Haycock
25. Receive Cemetery Yew tree maintenance quotes.
26. Receive feedback on Climate Change Fair - Cllr Munsey
27. Consider purchase of Arnold-Baker *Local Council Administration* 13<sup>th</sup> edition.
28. Consider budget for autumn village flower box planting – Cllr Dunkley
29. New items to be considered at F&GP budgeting meeting.
30. Items for inclusion in next meeting's Agenda.
31. Date of next Parish Council meeting, Wednesday 19<sup>th</sup> October 2022 (1 week earlier than usual).



S Hosking,  
Syresham Parish Clerk

**Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all council papers are available to download at [www.syreshamvillage.com](http://www.syreshamvillage.com)**