

Syresham Parish Council

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Parish Clerk
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DRAFT MINUTES

Meeting of Syresham Parish Council held remotely via Zoom video conferencing on
Wednesday 21st October 2020 at 7.30pm

Present:

Cllr D Dunkley (Chairman of the Council)	Cllr I Draper	Cllr D Cranwell
Cllr J Haycock	Cllr H MacIver	Cllr C Munsey
Mrs S Hosking (Clerk to the Council)		

No members of the public present

1. Receive and approve apologies for absence.

Apologies received from Cllr D Green

RESOLVED: That the above Councillor's absence be approved.

Proposed..... Cllr H MacIver

Seconded..... Cllr C Munsey

2. Receive and approve for signature the minutes of the previous Parish Council meetings held on 25th August 2020, 30th September 2020 and 14th October 2020.

RESOLVED: That the minutes for the Parish Council Pocket Park meeting held on 25th August 2020 be signed by the Chairman as a true record of the meeting.

Proposed..... Cllr C Munsey

Seconded.....Cllr J Haycock

RESOLVED: That the minutes for the Parish Council meeting held on 30th September 2020 be signed by the Chairman as a true record of the meeting.

Proposed..... Cllr I Draper

Seconded.....Cllr H MacIver

RESOLVED: That the minutes for the Parish Council meeting held on 14th October 2020 be signed by the Chairman as a true record of the meeting.

Proposed..... Cllr J Haycock

Seconded.....Cllr H MacIver

3. To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

Cllr D Dunkley Item 6i reimbursement for plants.

4. Public Participation session.

No members of the public present

5. Matters arising.

a) Swingfield and Lime Tree Arboricultural work update – Clerk. The Swingfield Chestnut tree felling work is complete, ground not damaged. Clerk chasing for Lime Trees work date.

b) Review of Swingfield COVID-19 sign and other signs – Clerk. COVID-19 sign still relevant, dog sign ordered, need to install. Mr Munsey to check if it is possible to remove rivets in main sign to allow update.

c) Welcome packs – Cllr Munsey. Currently being updated ready to print and distribute 30 copies.

d) Pathfinder III update – Clerk. Pathfinder team leader coming to November PC meeting to update.

- e) Gigaclear update – Clerk. No further works planned, no intention to trench across new road surface.
- f) Pocket Park update – Cllr Dunkley. Further works will be discussed later in this meeting. The gate is hanging off its hinges and is in need of urgent repair to make safe.

RESOLVED: That the Clerk will contact Alan Hawkins to ask for the gate to be repaired.

6. Payments

i) Approval of accounts for payment:

Payee	Amount	VAT	Cheque No	Power
Salaries (Sep month 7) incl. office costs	£935.40	£0	101595	LGA 1972 s112 (2)
Reimb Clerk PAYE employer NICs (month 6)	£2.94	£0	101596	LGA 1972 s112 (2)
PKF Littlejohn External Audit	£360.00	£60	101597	LGA 1972 s111 (1)
Normanton Screenprint Neighbourhood Watch Signs	£48.23	£8.04	101598	LG&RA 1997 s31
M Dempsey Grasscutting	£1,640.00	£0	101599	Highways Act 1980, s96
Reimburse Cllr Dunkley plants for flower boxes	£74.00	£0	101600	Open Spaces Act 1906 s10
Petty Cash	£75.41	£0	101601	LGA 1972 s111 (1)
Dog Sign	£6.06	£1.01	Debit Card	Open Spaces Act 1906 s10
Eon electricity charges	£368.47	£17.55	Direct Debit	Parish Councils Act 1957 s3

Total Spend: £3,510.51

RESOLVED: That the above accounts be paid.

Proposed..... Cllr I Draper

Seconded.....Cllr C Munsey

- ii) Bank Balances for approval: Community: £13,964.21
 Business: £34,991.29
 Total: £48,955.50

N.B. The Clerk has noted that contractors have not been able to bank cheques promptly and suggest that Parish Council signatories continue to work towards completing dual authorisation set up for BACs payments.

RESOLVED: That the above accounts are accepted as a true record.

Proposed..... Cllr J Haycock

Seconded.....Cllr C Munsey

iii) ICC check - Cllr Green.

All Councillors were sent the year to date spend information prior to the meeting. Cllr Green carried out the quarterly financial check and reported that there were no issues.

RESOLVED: That Cllr Green’s findings are accepted.

Proposed..... Cllr H MacIver

Seconded..... Cllr I Draper

7. Correspondence.

- a) West Northants Consultation on joint draft Statement of Community Involvement. Deadline 12th Nov
 RESOLVED: That if Councillors have any comments, they should inform the Clerk.

- b) Request from resident for the installation of on-street residential car charge-points in Syresham.
 Information on car charge-points received from SNC Climate Change officer.

RESOLVED: That the Parish Council will consider costs at the next F&GP meeting. The Village Hall Committee will also consider installing a car charge-point in the hall car park.

Proposed..... Cllr C Munsey

Seconded..... Cllr H MacIver

- c) Information from ERTA action group campaigning for the re-railing of Northamptonshire.

RESOLVED: That the information is noted.

d) NACRE Parish Networking event invite. *12th November 4-6pm online*

RESOLVED: That Cllr Munsey or Cllr Dunkley may attend.

e) Resident's complaint regarding loose dog on Main Road.

RESOLVED: That the Clerk will ask SNC for advice.

Proposed..... Cllr C Munsey

Seconded..... Cllr I Draper

8. Confirmation from SNC Elections Team on whether an election is required to fill vacancy on Syresham Parish Council.

The SNC Elections Team have confirmed that no election has been called and the Parish Council are able to co-opt as soon as reasonably practicable.

RESOLVED: That the Clerk will put up notices inviting applicants for co-option onto the Parish Council. Deadline for applications will be 24th November.

Proposed..... Cllr C Munsey

Seconded..... Cllr H MacIver

9. Swingfield inspection report – Cllr C Munsey

Bin is very full, Cllr Munsey has offered to empty. Lots of cartons indicating people are consuming food and drink in the Swingfield AGAINST COVID-19 SWINGFIELD RULES. One of the bench signs needs to be renewed. Some moles have returned. In wet weather toddler equipment is getting very dirty, please can Councillors wipe down the equipment during inspections. Clerk to obtain quotes for tree stump grinding, as the stumps encourage excessive fungal growth.

10. Approve costs for maintenance of wooden playhouse, Swingfield.

RESOLVED: That the Sovereign Play quote is not accepted and the Clerk will ask Alan Hawkins to make repairs to the ladder.

Proposed..... Cllr C Munsey

Seconded..... Cllr J Haycock

11. Approve costs to cement Swingfield gate stops in position.

Cllr Green confirmed at the last meeting that he had post cement mix and would cement the posts in position.

12. Approve purchase of tarpaulin to protect Pocket Park benches.

RESOLVED: That the Linnells quote for 7m x 4.5m tarpaulin is accepted. Clerk to check with Cllr Green that size is sufficient before ordering.

Proposed..... Cllr C Munsey

Seconded..... Cllr J Haycock

13. Receive quotes for additional mowing of the cemetery extension and verge on Wappenham Road.

Additional costs for Wappenham Road verge £180 per year, and for the Cemetery extension £360 per year.

RESOLVED: That the Clerk will ask the mowing contractor to revise the quote and a decision will be made at the next Parish Council meeting.

Proposed..... Cllr C Munsey

Seconded..... Cllr I Draper

14. Consider reply from NCC Highways regarding request for traffic calming measures; Main Road, Syresham. Letter from highways received explaining why they would not be able to install traffic calming measures on Main Road.

RESOLVED: That the reply from Highways is sent to the resident asking for the measures to be considered.

Proposed..... Cllr J Haycock

Seconded..... Cllr I Draper

15. Receive quotes for pollarding Pocket Park Willow trees.

RESOLVED: That Salcey Group arboriculturalists will be asked to carry out urgent tree surgery on six Willow trees in the Pocket Park.

Proposed..... Cllr I Draper

Seconded..... Cllr J Haycock

RESOLVED: That the Pocket Park will be closed temporarily to ensure the safety of the public until the tree surgery is completed.

Proposed..... Cllr C Munsey

Seconded..... Cllr H MacIver

